



**SEX OFFENDER TREATMENT PROVIDER ADVISORY COMMITTEE
MEETING MINUTES**

DATE: December 13, 2004

PLACE: Department of Health
Point Plaza East
310 Israel Road SE
Tumwater, WA 98501

COMMITTEE MEMBERS: Deborah Doane
Victoria Foedisch
Ione S. George
Jan Horning (Absent)
Jack Sowers (Absent)
Judge Gary Tabor (Absent)
Lang Taylor
Roger Wolfe (Absent)

STAFF: Gail Yu, Assistant Attorney General
Bob Nicoloff, Executive Director
Peter Harris, Staff Attorney
Karen Kelley, Program Manager
Kitty Slater, Program Manager
Hyon Yi, Staff Support

CALL TO ORDER

Lang Taylor, Chair, called the meeting to order at 9:30 a.m. The agenda was approved as presented. The September 13, 2004 meeting minutes were approved as written.

Robert Nicoloff, Executive Director, discussed the restructuring of Section 7. He explained that Kitty Slater and Hyon Yi were assigned to the credentialing unit. Karen Kelley, Health Services Consultant, will take over as program manager of the committee. Karen has worked for the Department since 1989, and in state government for almost 27 years. She has been managing health professions since 1991.

Disciplinary/Licensing Report

Kitty Slater, Program Manager shared the following statistics (as of December 9, 2004).

Complaint/Disciplinary Statistics:

Open Cases	3
Intake/Assessment	0
Investigation	0
Case Disposition	3

License Statistics:

Full Certification Sex Offender Treatment Providers:

- Active-106
- Inactive-1
- Expired-36

Affiliate Sex Offender Treatment Providers:

- Active-46
- Inactive-0
- Expired-89

Totals for Both Certifications

- Active-152
- Inactive-1
- Expired-125
- Candidate-42

Program Report

Budget - Kitty Slater, Program Manager, presented the September 2004 budget report for the Sex Offender Treatment Provider Program. The SOTP Program is maintaining a budget that continues to remain close to what was allotted.

Newsletter - Kitty Slater, Program Manager, shared with the Committee the last Newsletter that was published in the fall of 2002. Committee members raised questions about what types of articles were needed. Committee members were encouraged to forward to staff educational materials relative to the profession.

Rules Update – Kitty Slater, Program Manager, shared with committee members that the rule writing workshops had been conducted. Several rules need to be amended due the passage of HB2849, Eliminating credentialing barriers for sex offender treatment providers. The first workshop was held in Kent on September 24, 2004. One person from the public attended the workshop. Richard Packard, President of the Washington Association for the Treatment of Sexual Abusers (WATSA), provided several comments relative to the new legislation. The second workshop was held in Spokane on September 27, 2004. No comments were received at the Spokane workshop. The next step is to draft changes to the rules to reflect the comments received, and then send out to the mailing list for public comment.

The CR105 for the SOTP housekeeping rules has moved forward for public comment. If no public comment is received by January 17, 2005, the rules will be adopted.

Committee Appointments - Currently there is one vacant position on the committee. Bruce Harris, representative for the Department of Corrections, resigned his position on the Committee effective October 1, 2004. Program staff has started the recruitment efforts to fill this position.

Miscellaneous - Committee members and providers are encouraged to join the Department of Health, Sex Offender Treatment Provider Electronic Communication Software (ListServ program). ListServ allows the interested person that joins the list to be notified of items of interest, including agendas, meeting minutes, and rule making information via e-mail.

Public Comment - Richard Packard, President of Washington Association of the Treatment of Sexual Abusers (WATSA), was present at the meeting. Mr. Packard commented on the rule revisions. He gave a brief overview of his comments relating to the rule amendments that he proposed at the workshop in Kent on September 24, 2004.

Mr. Packard mentioned the WATSA conference that will be held in Blaine, Washington, February 25-27, 2005. Karen Kelley, Program Manager, plans to attend the conference.

Future Meetings

March 14, 2005	Kent
June 13, 2005	Tumwater
September 12, 2005	Kent
December 12, 2005	Tumwater

Review of meeting

Hyon Yi, Program Representative, reviewed the major points of the meeting.

Adjournment

The meeting was adjourned at 11:35 a.m.

Karen Kelley, Program Manager

Lang Taylor, Chair